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STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: SOH-DLNR-BOR-H  
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 6-Feb-13

2. After-the-Fact: ☒ Yes ☐ No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.  
Repair to the backflow preventer. Restrooms had to be shut down so that the debris, stones in pipes could be cleaned out; reassemble backflow preventer and bleed air from system and test.

4. Vendor/Contractor/Service Provider Name:  
MO' Betta Plumbing

5. Amount of Request:  
\$ \$260.42

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.  
The Boating community could not use the restrooms so that the backflow preventer could be cleaned.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.  
MO" Betta Plumbing is the only licensed contractor that can perform this service and is authorized to do this type of repair.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

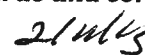
\*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Nancy E. Murphy	BOR-H	808-327-3690	nancy.e.murphy@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided is to the best of my knowledge, true and correct.*



Department Head Signature



Date

**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

☒ Approved

☐ Disapproved

☐ No Action Required



Chief Procurement Officer Signature

4/4/2013

Date